

Using F05 to inform LR01

# What are you missing?

*A suggested Best Practice guide*

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**DRAKE LANE ASSOCIATES**

Management Services and Consultancy

Presented by Ed Drake

# Aims

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# Aims

- To highlight any activity which was missing from the 2009-10 F01
  - *via a comparison between the 2009-10 F05 and 2009-10 F01*
- To inform changes to data management practices in 2010-11
  - *to ensure the completeness of the 2010-11 LR01*

# Why ?

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# Impact

Information Authority: Data Principle 3

*“For any particular return, a provider must accurately describe in the ILR all provision delivered up to and including the collection reference date as published in the ILR specification.”*

Failing to include all activity within LR01 can impact on the following:

- Performance monitoring against targets
- Management decisions based on the above
- Credibility of data management capabilities
- Credibility of success rates
- All-year estimates based on historical profiling

# Free software

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# Free software

The free software is effectively a cut-down version of our ADaM software (currently used by 100+ providers)

- Analyses 2009-10 F05 to highlight enrolments missing from 2009-10 F01 which should have been included
  - *based on F01 reference date and ILR field A27 for each enrolment*
- Analyses 2009-10 W13 to highlight enrolments missing from 2009-10 W01 which should have been included
  - *based on W01 reference date and ILR field A27 for each enrolment*
- Summarises other in-year changes to key ILR data
- Looks for consistency of learner reference (A03) and learning aim reference (A09) between the ILRs
  - *can also be linked on A48a/b instead of or as well as A09*
- Works with either funded only or all ILR data

# Using the software

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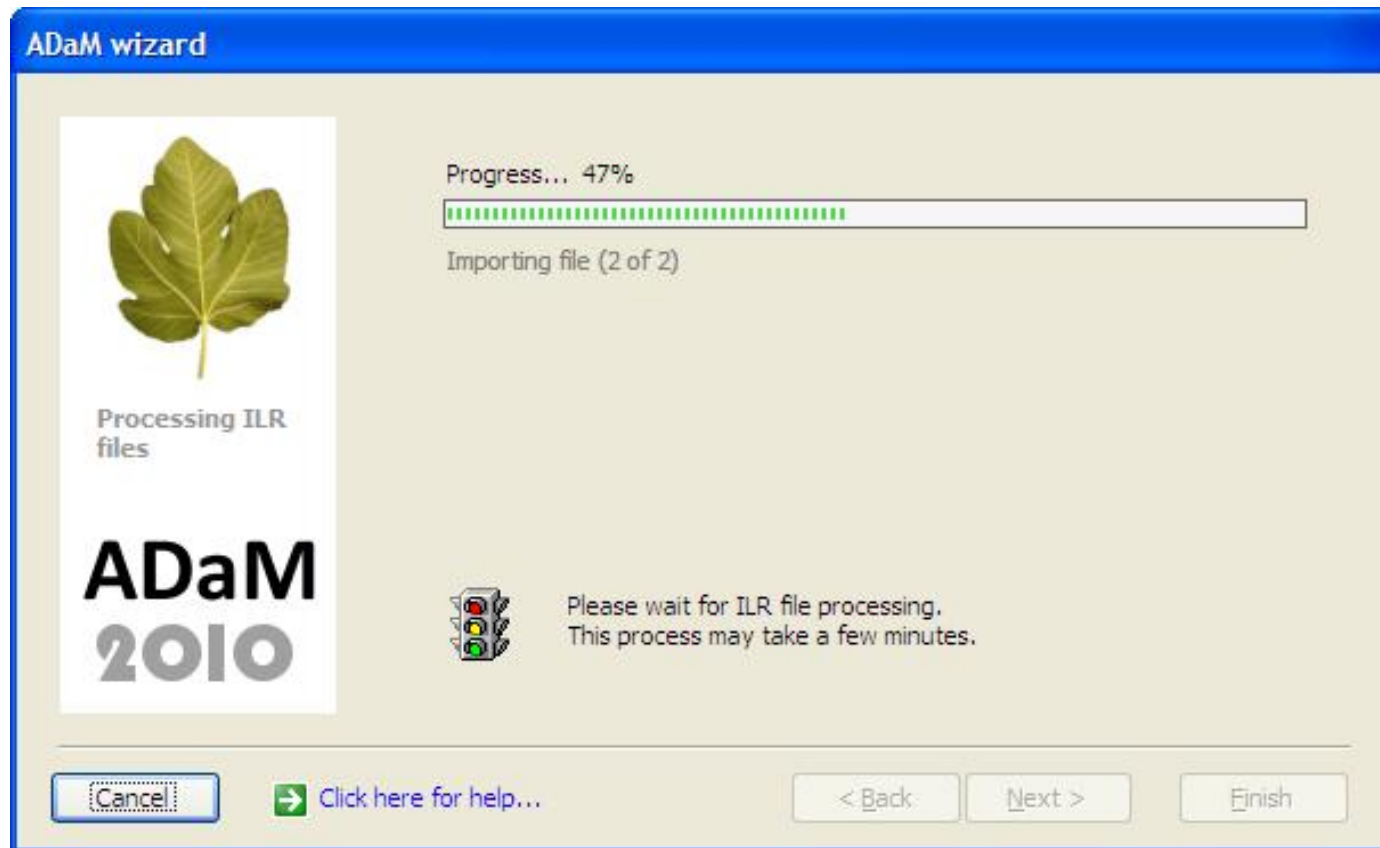
- The software is driven entirely from a single 'wizard' which walks you through the available analyses making it simplicity itself to use



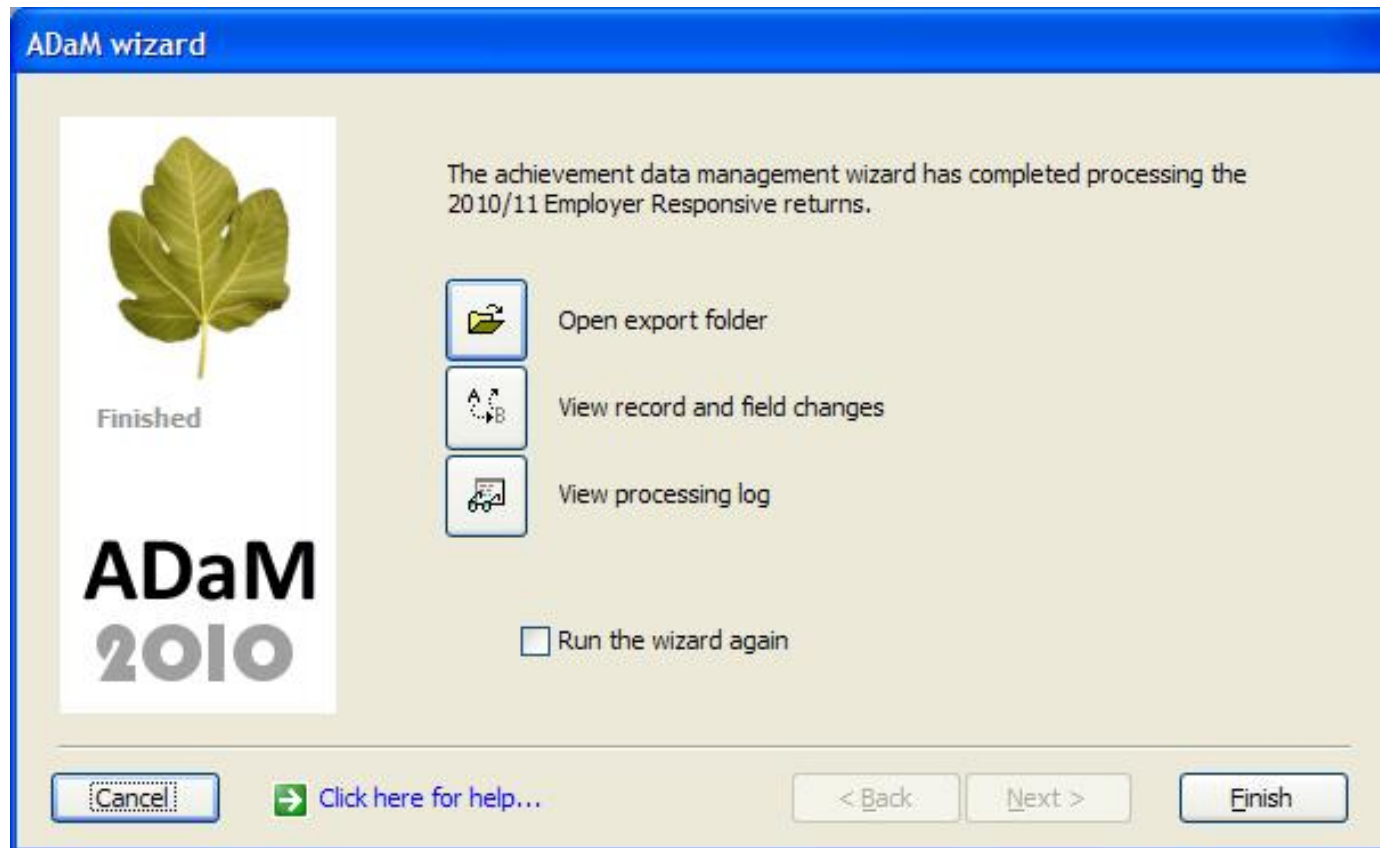
- In default mode, the software gets straight down to business whereas the customised mode provides a range of additional flexibilities and options



- Simply select the 2 ILRs (LR or ER) to be reconciled



- All reports are run in minutes as a single batch



- Once the reports have run they can either be viewed or the 'wizard' can be run again

- All reports show a summary to immediately focus your attention on the main areas of interest

**Record counts**

Equivalent data from the most recent previous analysis of files having the same return type are shown in grey for comparison















Issue	Funded only?		Absolute		Proportion		Relative
DM1 Funding source (A10): Changed from funded to non-funded	<input type="checkbox"/>	<input type="checkbox"/>	6	23	0.2%	0.7%	
DM2a Existence: Enrolment no longer appears in ILR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	195	285	6.1%	8.9%	█
DM2b Existence: Enrolment missing from earlier ILR which should have been included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2,231	2,330	69.7%	72.7%	████████████████████
DM3a Planned end date (A28): Extended into subsequent academic/funding year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4	6	0.1%	0.2%	
DM3b Planned end date (A28): Brought forward to move non-achievements from Long...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	35	48	1.1%	1.5%	
DM3c Planned end date (A28): Extended to move achievements from Short or Very...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	1	0.0%	0.0%	
DM4a Transfer (A34): Status changed from withdrawal to transfer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	8	10	0.2%	0.3%	
DM4b Transfer (A34): Transfers without subsequent new enrolment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	63	63	2.0%	2.0%	█
DM4c Transfer (A34): Transfers to lower level	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	556	556	17.4%	17.4%	██████████
DM4d Transfer (A34): Transfers from National Diplomas to smaller qualifications...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	333	333	10.4%	10.4%	██████████
DM4e Transfer (A34): Transfers from National Certificates to smaller qualifications...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0.0%	0.0%	
DM4f Transfer (A34): Transfers to higher level	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	223	223	7.0%	7.0%	█
DM5a Learning aim (A09): Movement from National Diplomas to smaller qualifications...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0.0%	0.0%	
DM5b Learning aim (A09): Movement from National Certificates to smaller qualifications...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0.0%	0.0%	

- Each report provides details of individual enrolments relating to the issue being assessed

*Note: The free software provides detailed information for report DM2b only*

- All reports show a summary of other in-year changes to key ILR data

**Field change counts**

Field	Absolute	Proportion	Relative
A09 Learning aim reference	156	1.8%	
A10 LSC funding stream	249	2.8%	
A13 Tuition fee received for year	136	1.6%	
A14 Reason for full funding/co-funding of learning aim	413	4.7%	
A15 Programme type	124	1.4%	
A18 Main delivery method	57	0.7%	
A20 Re-take	1	0.0%	
A27 Learning start date	495	5.7%	
A28 Learning planned end date	752	8.6%	
A31 Learning actual end date	95	1.1%	
A32 Guided learning hours	1,090	12.5%	
A34 Completion status	2,583	29.5%	
A35 Learning outcome	2,586	29.5%	
A51a Proportion of funding remaining	15	0.2%	

- All reports are provided in PDF format
- Excel exports and an Access database allow linking back to your own data for further analysis

# Summary

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## The bottom line ...

- If you haven't reviewed this issue, how do you know whether you have a problem or not?
- If you do have a problem, you really need to address it
- It's now really easy to do!

*Free USB card includes...*



ADaM 2010 for existing users or to use as a trial  
*Existing users request a license key before installation*



SCORE 2009 for trial purposes  
*Request a license key during installation*

# Question 1

Non-ADaM users:

- Who has undertaken this exercise already?

## Question 2

Existing ADaM users:

- Who has undertaken this exercise already?

# Thank you

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